

## **Regulations of the Collegia Dormitory during COVID-19 epidemic**

Bearing in mind the epidemiological situation caused by the SARS-CoV-2 virus, in order to prevent the emergence and spread of the epidemic in the Collegia Dormitory (the “Dormitory”) and to minimise the risk of infection of the residents and personnel of the Dormitory, at the same time implementing the guidelines of the State authorities to provide safe accommodation, the following has been established:

1. You must cover your mouth and nose while using common areas of the Dormitory.
2. You should regularly use disinfectants in accordance with the provided instructions. The disinfectants are placed next to the Dormitory’s entry and in other designated areas.
3. You should not spend too much time at the reception desk. The preferred method of contact is by phone or e-mail.
4. You must keep at least 2-metre distance while talking with others.
5. A lift may be used by maximum 2 persons at a time.
6. Due to the current epidemic situation and the recommendations of the Provincial Sanitary and Epidemiological Station, non-residents are not allowed until further notice to spend time in the common areas or to enter rooms. The provision of § 5 of the Regulation does not apply.
7. If the Dormitory’s personnel has a justified suspicion that a tenant may be infected with the SARS-CoV-2 virus, the tenant will be instructed about the necessity to contact a general practitioner and the obligation to keep the administration of the Dormitory informed about further steps taken and the obligation not to move around the common areas of the Dormitory. The same applies to a tenant who notices he/she shows symptoms of the disease.
8. In the event any of the tenants is infected with the SARS-CoV-2 virus, the procedures indicated by Provincial Sanitary and Epidemiological Station will be implemented.

Please note that the above guidelines may be subject to change by way of adjusting them to the recommendations given by competent State authorities. Tenants will be immediately informed about any changes and the need to implement new procedures.

**STATEMENT**  
**related to the prevention of the spread of SARS-CoV-2 virus**

Bearing in mind the epidemiological situation caused by the SARS-CoV-2 virus, in order to prevent the emergence and spread of the epidemic in the Collegia Dormitory and to minimise the risk of infection of the residents and personnel of the Dormitory, at the same time implementing the guidelines of the State authorities to provide safe accommodation, the following declaration is made:

I hereby declare that\*

1. I have been abroad during last 10 days:  
**YES/NO**  
If yes, please provide information where and for how long:  
.....
2. I have been infected with the SARS-CoV-2 virus, which resulted in a negative test result:  
**YES/NO**  
If yes, please provide the period of quarantine and the date of the last negative test result:  
.....
3. During the last 10 days, I had contact with a person who was confirmed to be infected with the SARS-CoV-2 virus:  
**YES/NO**
4. During the last 10 days, I had contact with a person suspected of being infected with the SARS-CoV-2 virus:  
**YES/NO**
5. My current household members are now under epidemiological supervision in the form of a quarantine referral:  
**YES/NO**
6. Currently, I am showing symptoms of infection with the SARS-CoV-2 virus (fever, cough, runny nose, rash, muscle pain, sore throat, other unusual symptoms):  
**YES/NO**
7. Currently, my household members are showing the above-mentioned symptoms of infection with the SARS-CoV-2 virus:  
**YES/NO**

Additional explanation:

.....  
.....

I also declare that I have not concealed anything and the above data is true.

By signing this declaration, I confirm and accept the provisions of the Regulations for the functioning of the Collegia Dormitory during the COVID-19 epidemic available at: <https://collegia.pl>

\*select appropriate

.....  
(date and a signature)

## Personal Data Processing Information Clause

Bearing in mind the epidemiological situation caused by the SARS-CoV-2 virus, in order to prevent the emergence and spread of the epidemic in the Collegia Dormitory and to minimise the risk of infection of the residents and personnel of the Dormitory, at the same time implementing the guidelines of the State authorities to provide safe accommodation, this information clause regarding the processing of your personal data collected through the completed health declaration is provided.

In accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter: "GDPR"), Art. 13.1&2, please be informed of the following:

1. The controller of personal data is Silver Rock Investment Spółka z ograniczoną odpowiedzialnością with its registered office in Gdańsk (80-244) at Aleja Grunwaldzka 82, entered into the Register of Entrepreneurs of the National Court Register kept by the Gdańsk-North District Court in Gdańsk, VII Commercial Department of the National Court Register under number KRS: 0000398432, NIP: 7010317713, REGON: 145836795, phone: + 48 730 555 565, e-mail: biuro@collegia.pl (hereinafter referred to as the "Controller").
2. Personal data are collected and processed in order to implement specific procedures related to the prevention and combating the spread of SARS-CoV-2 virus among tenants and personnel of the Dormitory Collegia.
3. The basis for the processing of personal data is the protection of the vital interests of the data subject or another natural person (GDPR, Art. 6.1(d)), compliance with the legal obligation incumbent on the Controller to implement the guidelines of State authorities preventing the spread of the SARS-CoV-2 virus (GDPR, Art. 6.1(c)), and processing is necessary for reasons of public interest in the area of public health (GDPR, Art. 9.2(i)).
4. Personal data will be stored no longer than necessary, i.e. for the period necessary to implement the objectives specified herein.
5. Providing personal data is necessary due to the Controller's need to implement the guidelines of the competent State authorities in the field of counteracting the spread of the SARS-CoV-2 virus.
6. Subject to all data security guarantees, personal data may be transferred - in addition to persons authorised by the Controller - to other entities authorised by law or cooperating with the Controller in the implementation of the objectives indicated herein.
7. You have the right to request the Controller to access your data, rectify them, transfer and delete them, and limit the processing of data, as well as the right to object.
8. In connection with the processing of your personal data by the Controller, you have the right to lodge a complaint with the President of the Office for Personal Data Protection.

.....  
(date and a signature)